

AHA Steward



How to become an
AHA Approved
Steward



Categories of Stewards

- **Show Stewards**
 - USEF
 - Category 1 – Hunter/Jumper
 - Category 2 – Breeds/National Disciplines
 - EC
 - 'r' - recorded
 - 'S' - Senior
 - SN – Senior National
- AHA Compliance Official (*Value Shows*)
- **AHA Distance Riding Stewards**
 - Endurance
 - Competitive



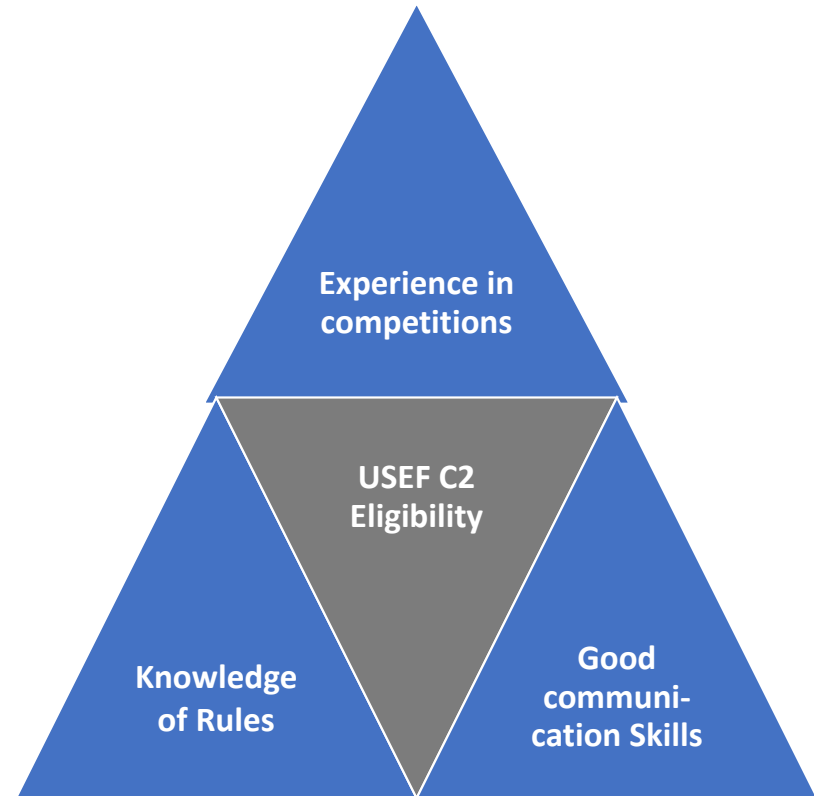
Helpful Skills

- Need to be:
 - Detail oriented
 - Patient
 - Good listener and communicator
- Complete info for USEF Category 2 Steward
 - [licensed-officials-policies-and \(usef.org\)](http://usef.org)



Base of Knowledge

- Comprehensive knowledge of **applicable rules**
- **Experience** in competitions
- Good **communication skills**



Process for Inclusion on AHA List of Stewards

- **FIRST STEP** –
 - Age 21 or older
 - Start process with [USEF](#) and/or EC
 - Complete all USEF requirements
 - Receive 'r'
- **AFTER** receiving a 'r' Category 2 Steward license from USEF or EC
 - [Apply to AHA](#) to be included on the AHA List of Approved Stewards
 - Must be AHA adult member
 - An Exam will be sent to you



USEF Requirements to start any license

- **Background Check**

- Required of all applicants and officials
- Done by outside firm, not USEF staff
- Focus on criminal behavior, not financial

- **Safe Sport Policy**

- Required of all Senior members
- Completed online

- **Diversity/Equity/Inclusion Training**



USEF Application Process

- Login to your My USEF account
- Select the Licensed Officials Dashboard tile.
- Select the Licensed Officials Application tile



Licensed Official Applicants



C2 Eligibility Requirements – USEF (2024)

- Must have been a participant **in the past eight years** at a minimum of **six (6) Federation licensed** Breed, Multi-breed, or Western Dressage competitions in **at least one** of the following positions:
 - competitor, trainer, owner, licensed official, competition employee (i.e. in-gate personnel, ring crew), competition official (including but not limited to those listed in GR113.
 - *If already a C1 or a DTD, then documented experience at a minimum of three competitions as listed above is required.*



C2 Application Requirements – USEF (2024)

- **Applicants are not permitted to start application requirements until the LO checklist eligibility requirements have been approved.**
- **Online Training** – must be completed after eligibility requirements are met and approved AND before any apprenticing.
- **Apprenticing** – see [USEF Policies and Procedures](#) for days & types of competitions required.
- **Clinic**
 - **Optional Measurement Clinic** (recommended)
- **Final Examination**



Licensed Officials Grants

- The USEF Licensed Officials Grants Program is budgeted yearly so check the USEF website for particular/availability.
- The application deadline for 2024 was March 1; it could change from year to year.



Conflict of Interest

- Individuals may not apprentice with a family member, cohabitant, companion, domestic partner, housemate, member of the household, client, employer, or employee.
- Shall not apprentice in a licensed competition where a family member, cohabitant, companion, domestic partner, housemate, member of the household, client, employer or employee is competing.



Conflict of Interest, cont.

- Applicants are not permitted to compete in the same competition where they apprentice.
- Apprenticing experience completed in violation of these rules does NOT count as part of the required apprenticing but will be considered an extra apprentice experience.



USEF Competition Lite – use of applicants

- Starting in the 2024 USEF competition year, shows approved with USEF Competition Lite status are allowed to hire applicant stewards and/or technical delegates to officiate.
- The list of applicant stewards can be found in the “Officials Search” of the USEF website.



Equestrian Canada Steward 'r' Process

- 1) Complete the EC [Officials Program Status Application](#)
- 2) Complete open book exam
- 3) Completed an EC General Stewards Clinic
- 4) Submit at least 3 different Senior or Senior National Steward "Performance Evaluation Report"
- 5) Hold valid EC Gold or Platinum Sport License

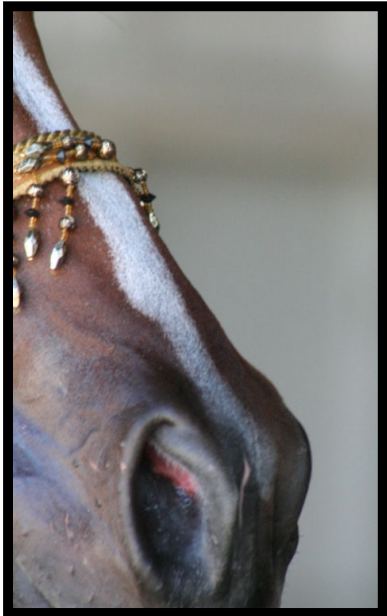


AHA Compliance Official

- Responsibilities are similar to those of a USEF steward.
- All show stewards on the AHA approved list are also considered an AHA Compliance Officer. [Add link to value shows.](#)
- Required at any AHA Value Show that has a history of 125 or more horses entered in the show as determined from the previous year.



Who to contact for what?



- **USEF Licensed Officials Department** – license application process; conflict of interest questions.
- **AHA Judges and Stewards Commissioner's office - AHA Stewards List application.**
- **Equestrian Canada** – license application process; conflict of interest questions.



Contact Information

United States Equestrian Federation, Inc.®

4047 Iron Works Parkway

Lexington, KY 40511

Phone: (859) 258-2472

fax: (859) 231-6662

loinquiry@usef.org

www.usef.org

Equestrian Canada

2451 Riverside Drive

Ottawa, Ontario

Canada K1H 7X7

Phone: (613) 287-1414



The Arabian Horse Association

6030 Greenwood Plaza Blvd., Suite 100,

Greenwood Village, CO 80111

(303) 696-4539 for Judges & Stewards Office

judgesstewards@arabianhorses.org

