



Judges & Stewards Commissioner
10805 E. Bethany Drive
Aurora, CO 80014-2605
Phone: (303) 696-4539 Fax: (303) 696-7878
E-mail: ahcommish@ArabianHorses.org

REQUIREMENTS for APPROVAL **of AHA/USEF RECORDED (r) ARABIAN DIVISION JUDGES**

The AHA Accredited Judges List (the "recognized list") of USEF Recorded (r) and Registered (R) will be maintained and published in accordance with the standards and procedures listed below.

USEF LICENSING and AHA ACCREDITED JUDGE REQUIREMENTS

1. Applicants must be a current member in good standing with the Arabian Horse Association (AHA) for three consecutive years prior to participating in the evaluation and testing.
2. Be at least 21 years of age.
3. Applicants must attend all sessions of the AHA Exhibitors/Judges' School.
4. Apprenticeships may be completed prior to attendance at School. However, wherever possible, apprenticeships should be completed after attending the School.
5. ***USEF now has an online application process. Applicants are to sign in to their USEF account and create an application through the LO Dashboard. From there, various requirements of the 'r' license are tracked.***
 - a. ***Completed apprentice evaluation forms will be uploaded by the applicant. AHA is notified of the evaluation form being available and will then download the completed form.***
 - b. ***AHA will also check off the requirement of attending the School and of three consecutive years of AHA membership.***
6. All applicants must be compliant with the USEF's Safe Sport Policy before starting any application requirements. In order to be compliant with the policy, applicants must complete Safe Sport Training and a criminal background check. ***This requirement will be reflected in the list of requirements on the licensing dashboard.***
7. Applicants must apprentice Judge at a minimum of three Federation licensed competitions in the Arabian division, under a minimum of three different Federation/AHA Registered Arabian judges within a three-year period preceding application.
 - a. An Apprentice Judge must obtain permission **first** from the Licensed Competition, followed by approval by the licensed official with whom he will be apprenticing. (Note: USEF no longer requires an application or fee in advance of apprentice judging.)
 - b. The 'R' judge is required to discuss the evaluation with the apprentice and provide the apprentice with a copy of the entire evaluation form. Evaluation forms must also be submitted to USEF and AHA.
 - c. Applicants can apprentice with no more than one current member of the EEC.
 - d. Apprentice Evaluation form is on the AHA website:
<https://www.arabianhorses.org/additional/judges-stewards/resources/>
8. Submit an Intent to Interview Form to the AHA Judges & Stewards Commissioner for consideration by the Education/Evaluation Commission. Evaluations are typically scheduled annually and are limited to approximately 20 people. There are deadlines – check the AHA website or with the Commissioner's office for this information.
<https://www.arabianhorses.org/additional/judges-stewards/seminar-schools/>

9. Submit the application and fee for Evaluation to the AHA Judges & Stewards Commissioner's office by the deadline posted on the AHA website: <https://www.arabianhorses.org/additional/judges-stewards/seminar-schools/>
 - a. As part of the application, provide names of at least eight (8) current AHA members for references, giving their complete name, email, mailing addresses and telephone number.
 - b. Of the eight (8) references, a minimum of five (5) must be from currently licensed Arabian judges and/or Category 2 Stewards.
 - c. Reference forms will be emailed or mailed to the listed references by the Commissioner's office.
10. Applicants must pass each of the following components of the AHA Evaluation within one year preceding application to USEF:
 - a. AHA-administered written examinations;
 - i. Passing scores vary from 80-85% depending on the exam.
 - b. Video testing
 - i. Video testing is scored using the same method as the majority of horse/livestock judging contests.
 - c. Live Judging of in-hand and performance classes;
 - i. Live judging is scored using the same method as the majority of horse/livestock judging contests.
 - d. AHA administered interviews conducted by EEC members and others as appointed by the Commissioner.
 - i. A standard evaluation form with scoring rubric is utilized. Passing score is overall 4 out of 5 points
11. Apply for and obtain a valid and current judge's card in the Arabian Division from the US Equestrian Federation or Equestrian Canada. Other equestrian federation or association judge's cards may be recognized subject to the written approval of the AHA Judges & Stewards Commissioner.
12. After final approval from USEF as a recorded (r) judge, the individual will included on the list of AHA accredited judges.

NOTE: Maintenance Requirements, once the 'r' license is granted

1. Judges must attend the Federation/AHA Judges' Seminar every three years.
2. Judges must pass a written examination with a score of 85% or higher every three years

For complete USEF licensing information, use the following link:

<https://www.usef.org/compete/resources-forms/licensed-officials/become-licensed>