

# ARABIAN HORSE ASSOCIATION

## STANDING RULES OF THE 2018 AHA ANNUAL CONVENTION

1. The current edition of *Robert's Rules of Order Newly Revised* shall be the parliamentary authority governing this Convention (*except for those rules pertaining to scope of notice*) and all its committees whenever it is applicable and not inconsistent with the Laws of the State of Colorado, the Articles of Incorporation, the Bylaws of Arabian Horse Association, or a special adopted rule of this Convention.
2. The minutes of this Convention shall be approved by a committee of at least three persons appointed by the AHA President.
3. There shall be designated seating in the General Session room for the voting delegates and the alternates and guests.
4. Announcements shall be made from the main speaker's platform only and shall be in writing, signed by the person submitting the announcement, and sent to the Chair via the AHA Convention office no later than one hour prior to the Session in which it will be announced.
5. Cell phones shall be in silent mode at all times during General Session. **Any and all cell phone conversations are prohibited in all General Sessions and meetings.**
6. Proper identification badges and ribbons issued by the Credentials Workforce must be worn for admission to the voting delegate seating area of the all General Sessions.
7. All delegates, alternates, and guests desiring to speak shall go to a microphone and, upon being recognized by the Chair, shall state their name, Region, and point of business.
8. Only voting delegates have the right to make motions and vote. All members of AHA in good standing have the right to speak to an issue on the floor. A voting delegate or member shall not speak more than twice on the same question or for more than two (2) minutes each time speaking. No delegate shall speak for a second time until all delegates seeking recognition the first time have spoken.
9. If any voting delegate desires to stop debate, the delegate shall go to a microphone, be recognized by the Chair, then state: "I call the previous question or I call for the previous question or I move to close debate". This motion requires a second and a two-thirds vote to adopt.
10. Current year Convention resolutions shall be initially dealt with in numerical sequence. For all resolutions considered by this Convention, the United States Equestrian Federation, USEF Arabian Rules Committee, and the Competitions Advisory Committee shall be authorized to make any changes in punctuation, grammar, spelling or USEF/AHA rule numbers that are necessary so long as they do not change the intent of the resolution.
11. Written and/or verbal reports on the prior year Convention resolutions referred to committees will be taken. Disposition of each of these Convention resolutions carried over to this Annual Convention will be made by the voting delegates.
12. Amendments
  - a. Amendments by the proponent of a resolution prior to the General Session in which the resolution is to be debated will be filed with the AHA office, reviewed by the Agenda & Resolutions Committee and will be printed on colored paper as follows: Amendment #1 – Blue; Amendment #2 - Pink; Amendment #3 – Yellow and repeat the colors for any additional amendments that may be made.
  - b. Once a resolution has been presented to the voting body; any voting delegate may amend the resolution per *Robert's Rules of Order Newly Revised* (*except for those rules pertaining to scope of notice*). The proponent's approval is not required to amend a resolution once it's been open for debate. The following process will be in order for amendments to resolutions once debate has begun:
    - 1) **A delegate desiring to amend the resolution that is pending shall file the amendment with the Agenda & Resolutions Committee at a designated location in the General Session area. The amendment will be written down on a form, signed by the delegate and then presented to the delegates for adoption by either reading the amendment or by a visual method if available.** The amendment will not require a second since it's has been filed with the Agenda and Resolutions Committee and sent forward for debate.
    - 2) The amendment will be debated and voted on by the delegates present. Majority vote to adopt.
13. The proponent (contact person) may withdraw a resolution prior to it being read to the voting body in the General Session through written notification submitted to the AHA Convention office. The withdrawal of the resolution will be announced in General Session. Once a resolution has been read, a motion to withdraw will be handled as an incidental motion and requires a majority vote to be adopted.
14. The effective date for approved resolutions will be determined by RULE 101 in the current AHA Handbook.
15. Nominees for any committee, Commission or office that will be elected by the Delegates must be acknowledged during a General Session prior to the time of voting. Candidates in attendance at the Convention may stand and be recognized, however candidates are not required to be present.
16. Nominations for any office or committee position elected by the delegates may be made by any voting delegate, except nominations for the EPRB shall be made by a member of the AHA Board of Directors.
17. Nominees for each officer position, where there is more than one candidate, shall be given the opportunity to address the delegates in a General Session prior to voting. Each candidate's speech shall be limited to a maximum length of ten (10) minutes and shall be timed. The order of speeches by the candidates will be determined by a draw.
18. The adoption of these Standing Rules will also adopt the additional rules included in the AHA Handbook, chapters 8 and 9. These standing rules may be amended or rescinded by a two-thirds (2/3) vote of those present and voting (a quorum being present) or a majority of all voting delegates who have been registered and credentialed, whichever is less.